

Town of Canterbury  
Board of Selectmen  
March 18, 2013

Selectmen Present: Bob Steenson  
Tyson Miller  
Cheryl Gordon  
Town Administrator: Roger Becker

The meeting was called to order at 6:04 PM.

Conservation Chair Kelly Short attended the meeting. Kelly explained to the Board that NH Fish & Game is seeking permission to access town owned property to perform a survey on Blanding's Turtles. Bob made a motion to authorize NH Fish & Game to enter onto town owned property to perform the survey. Cheryl seconded the motion. All in favor, motion carried.

Kelly thanked the Board.

Road Agent, Jim Sawicki, Police Chief LaRoche, Fire Chief Angwin and Tax Collector Ben Bynum attended the meeting for their regularly scheduled meeting with the Board.

Jim reported that Transfer Station Manager Adrienne Hutchinson would like to take some time off. Jim spoke with a resident who might be willing to fill-in during her absence. This person might also serve as a backup when current Transfer Station employees need time off. The Board asked Jim to contact the resident and complete all necessary paper work prior to working.

A brief discussion was held on purchasing a new lawn mower. Jim suggested trying a mower before it is purchased. The Selectmen will look into utilizing the expendable portion of the Cemetery Improvements Trust Fund.

The Board thanked Jim.

A discussion was held on the part-time Fire Chief position and the appointment of the Chief and members of the department.

The Selectmen will review a job description for the part-time Fire Chief position.

The Board thanked Chief Angwin.

The Board reviewed the delinquent tax payer list. Ben reported that there is approximately \$500,000 in outstanding taxes. The Board asked Roger to draft a letter to the residents with outstanding taxes.

Chief LaRoche reported that he has sent in the order for the purchase of the new cruiser. He will forward the sales agreement to the Selectmen when he receives it. Bob made a motion to accept the purchase contract in the amount of the warrant article and to authorize any Selectmen to sign the agreement. Cheryl seconded the motion. All in favor, motion carried.

The Board thanked Chief LaRoche and Ben.

Cheryl will contact Claire Kent to reschedule a meeting with the Selectmen regarding the network server.

Bob reported that Jim Snyder is drafting a policy for Electrical Inspections for the Board to review.

Roger reported that Magoon Tree Service received the purchase order for tree removal at the cemetery. The Board wants to revise the PO to delete the removal of the tree after clearing it from the roof of the barn formerly owned by the Witts, saving \$200.

The Selectmen reviewed a letter regarding the request from a resident asking for a payment schedule for outstanding taxes.

Bob authorized Mandy Irving, Town Assessor to send out the Discretionary Easement penalty for Canterbury Woods. Cheryl seconded the motion. All in favor, motion carried.

The Selectmen reviewed a letter from David Tirrell-Wysocki asking to have the interest waived on taxes that were paid late. He explained that there was some confusion with using the on-line tax payment and his credit card company. Bob made a motion to waive \$154.80 which represents the amount of accumulated interest. Cheryl seconded the motion. Tyson was opposed to the request.

The Board reviewed correspondence from the Department of Transportation regarding the reverse 911 program. The Board asked Jan to forward the information to both Chief LaRoche and Chief Angwin.

The Board reviewed a quote from Irving Oil to replace the oil tank at the Old Elkins Library in the amount of \$2,467.67. The Board of Selectmen accepted the quote and asked Jan to contact Irving Oil and schedule the tank replacement.

Roger will issue a Purchase Order for painting the Town Hall.

The Board will ask the Conservation Commission to submit a list of names of their members who would be interested in, and willing to, serve on the UMLAC Board.

A brief discussion was held on relocating the "Sam Lake" sign and adding the office hours to the sign. This came about due to the confusion caused by the "Closed" sign which has recently been hung under the first window in the Tax Collector's office. While the Tax Collector's office might well be closed, the Selectmen's Office might be open. A person casually viewing the "Closed" sign from the street might incorrectly assume that all offices are closed.

The Board reviewed the Accounts Payable and signed the manifest.

The Selectmen signed:	Welfare Manifest
	Payroll Manifest
	Motor Vehicle Junkyard Permit
	Veteran's Tax Credit – Tax Map 267 Lot 68
	Timber Tax Warrant – Tax Map 241 Lot 2
	Avitar Agreement for Tax Map Maintenance.

Bob made a motion to approve the Minutes of the March 18, 2013 minutes as amended. Cheryl seconded the motion. All in favor, motion carried.

Tyson made a motion to enter into non-public session at 9:20 PM to discuss a personnel matter. Bob seconded the motion. All in favor, motion carried.

Bob made a motion to exit the non-public session and to permanently seal the minutes due to the personnel matters discussed. Cheryl seconded the motion. All in favor, motion carried.

Bob made a motion to adjourn the meeting at 10:05PM. Cheryl seconded the motion. All in favor, motion carried.

The next Selectmen's meeting will be held on Monday, April 1, 2013 at 6:00 PM at the Meetinghouse.

Respectfully submitted,

Jan Stout  
Administration Assistant